

External Job Posting

Position Title: Indigenous Community Mentor

Employment Status: Fixed Term Contract until March 31, 2023

Hours of Work Schedule: Contract (part-time), up to 15 hours per week (requires an availability to work in the late afternoon and early evening and occasional weekend hours.)

Salary Range: 15.50/ hr

Position Reports To: Manager, Health Promotion and Community Development Services

Director: Director, Health Promotion and Community Development Services

Primary Location: Oshawa

Organization overview:

Carea Community Health Centre (Carea) is a registered, charitable organization providing a wide range of free services and programs to community members across Durham Region.

We are an interprofessional group of staff that include team members such as physicians, specialists, healthcare staff, mental health professionals, program, and support staff. Our expert team provides a wide range of healthcare, mental health, and social services that are inclusive, equitable and accessible to all. Carea's comprehensive services address the complex picture of human health. This means we consider the social, emotional, economic, health and developmental circumstances an individual is experiencing when accessing services. We partner with clients to improve their own health and wellness.

We strive to be accessible to community members who face barriers such as culture, gender, age, geographic isolation, homelessness, language, physical and/or cognitive disabilities, poverty, sexual identity, and race.

Position Overview

The Indigenous community Mentor position will be responsible for assisting the Community Mentor with the planning and implementation of a health and wellbeing program geared toward children and youth. They can expect to receive coaching and training support from the program's partner Right To Play.

The Indigenous Community Mentor will support the Community Mentor with planning and logistics needed to deliver the program session, activities and events for children and youth.

The position will be responsible for learning about the program and helping to deliver the scheduled activities to child and youth participants.

The Community Mentor will be responsible for completing a variety of administrative tasks in relation to RTP for grant reporting requirements and program commitments.

Key Responsibilities:

- Provide feedback and ideas to support Community Mentor in designing a monthly program schedule to fit participant needs and interests.
- Support Community Mentor in procuring and preparing the materials/equipment necessary for program sessions.
- Assist the Community Mentor with the registration process.
- Create healthy relationships with children and youth who participate in the program and adhere to child safeguarding policies and protocols.
- Engage children and youth in conversation to encourage them to share their ideas and give feedback about program activities.
- Help promote the program to children, youth, and families, informing all participants about upcoming activities and answering questions about the program.
- Assist the Community Mentor with the implementation of their weekly outcome and play-based programming for children and youth.
- Help to maintain a safe and tidy program space ensuring equipment is set up and stored properly.
- Report all accidents, incidents, and concerns to your immediate supervisor.
- Attend all mandatory trainings to learn about the RTP program and Indigenous Community Mentor role.
- Attend and support the delivery of any special intergenerational events and/or youth events.
- Help ensure youth voice informs the design and delivery of the program.
- Support the recognition and celebration of participants, volunteers, and families for their contributions and involvement in the program.
- Assist the Community Mentor with recording and submitting daily attendance for child and youth participants.
- Assist with participant sharing circles and/or surveys to gather feedback on the program.
- Take pictures of program and/or event participants.
- Attend meetings as required and connect with Right To Play staff as required.

Qualifications

- Willingness to be trained in how to effectively facilitate leadership and recreation programming for young people aged 6-18+ years old.
- Interest or experience in sports, arts and/or play-based games.
- Positive attitude and employs strengths-based approaches to working with children and youth.
- Highly motivated self-starter and committed to program success.
- Good team work ethic, and capable of working independently.

Full vaccination against COVID-19 is mandatory for this position (Carea CHC will however adhere to its duty to accommodate those who are unable to be fully vaccinated for a reason related to a human right protected ground).

Application Process:

- 1) If you are interested in being considered for this position, please submit cover letter and resume outlining your qualifications and expectations by email to recruiting@careachc.ca by the job posting deadline.
- 2) While we thank all applicants for their interest in applying, only those qualified and considered for interview will be contacted. All applicant submissions will be kept on file for six months, for future consideration.
- 3) All applicants are encouraged to provide a valid email address for communication purposes. Applicants may receive written correspondence regarding this job posting directly to the email address provided on their resume. As an applicant, it is your responsibility to ensure that you check your email regularly.
- 4) All positions are subject to the successful completion of the following pre-employment conditions for all external hires: Reference Checks; and Criminal Background checks (including Vulnerable Sector Screening).

Carea Community Health Centre is committed to complying with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), the provisions of the Ontario Human Rights Code, and any other applicable legislation. Accessibility: If you have accessibility needs and require alternate formats or other accommodations, please contact Human Resources at 905-723-0036, or by email to recruiting@careachc.ca. Carea Community Health Centre, and staff are dedicated to creating an inclusive environment that welcomes diversity.