

## External Job Posting

**Position Title: Community Mental Health Worker**

**Hours of Work Schedule:** Permanent Full-time (35 hours weekly – required to work 1 evening on a regular basis)

**Salary Range:** Salary is commensurate on skills and experience, and within the range of \$48,128 - \$55,794.00 plus HOOPP participation

**Position Reports To:** Kelly Ng, Manager, Health Promotion and Community Development Services

**Director:** Kim Lepine, Director, Health Promotion and Community Development Services

**Location:** Based at Whitby

### Organization Overview

Carea Community Health Centre is a recognized leader in redefining the experience of community-based health and wellness services. We provide access to high quality holistic and inclusive care that is responsive to the needs of the community and empowers individuals to enhance their own well-being.

Our name embodies what we do every day – we care. Caring for the health and wellness of our communities' residents is the cause that unites us. It shapes our thinking and guides our actions.

Carea Community Health Centre is a registered charitable organization providing a variety of free, community programs and services including: health promotion and wellness programs; primary care, counselling and mental health; diabetes education; Hepatitis C screening, treatment support, education and outreach; geriatric assessment & intervention; young parent support, youth programs, Indigenous programs; community development programs; and fundraising events which include developing charitable partnerships/sponsorships to fund programs.

In line with the CHC Model of Health and Wellbeing, our expert team works with our clients to provide holistic care, support, and wraparound services that empower clients to improve their health and wellness. We strive to be accessible to those in the community who face access barriers like culture, gender, geographic isolation, homelessness, language, physical disabilities, poverty, and race.

We are Carea Community Health Centre! Care. Compassion. Community.

### Position Overview

This role is geared to contribute to the expansion of mental health services for children and youth in Durham Region. This position will collaborate within an interdisciplinary team of health professionals across the region/community network, as well as within Carea's team structure, in support of goals that align with and achieve Carea's Strategy, Mission, Vision and Values. The Community Mental Health Worker works in partnership with community organizations and service partners/providers to deliver health and wellness programs and supports for individuals and the community.

### Key Responsibilities:

- Work with individuals (children and youth up to age 24) and their families in the community to identify their needs, provide short-term support, and assist with accessing further community supports through internal/external referrals.
- Act as an advocate for clients to provide assistance/links to a variety of resource networks, services and programs in the community to improve their overall health and well-being.

- Develop, implement and evaluate programs, services and community initiatives in response to community needs in order to achieve organizational objectives.
- Ensure all necessary paperwork (i.e., registration forms, permission forms, incident reports, attendance, feedback forms etc.); statistics, reports/evaluations are completed.
- Provide supervisory duties to student placements and/or volunteers, including recruitment, training and development, and provision of goals and objectives through ongoing coaching, support and direction as required.
- Manage assigned program budgets.
- Complete program proposals and evaluations to align with agency's strategic plan.
- Actively lead/participate on internal collaborative efforts, projects/committees and networks as applicable, to influence/ keep abreast of trends, best practices and partnerships to advance agency's vision, mission, values.
- Lead/assist with numerous community events and group initiatives both internally and externally.
- Other duties as required for the scope of the role, and as assigned by the Manager, Health Promotion and Community Development Services.

### **Qualifications and Competencies**

- Post-secondary education/degree/diploma, preferably in health/social services, with minimum of 2 to 5 years related experience.
- Proven ability to effectively support and advocate for clients.
- Proven ability to collaborate with other interdisciplinary team members as well as to effectively function independently with clients.
- Proven ability to collaborate with community partners.
- Facilitation skills for community programs.
- Must have valid driver's license.
- Familiarity with client records systems (e.g., PS Suite), intermediate computer skills in word processing, email, and PowerPoint are essential, some knowledge of Microsoft, Access, Excel, and ability to explore the Internet.
- Proven research, evaluation, and planning skills.
- Demonstrate effective risk management, as aligned with policies, procedures, and protocols (e.g., Health & Safety; AODA requirements; Respect in Workplace; violence prevention and other operational policies, etc.).
- Proven communication (including facilitation, public speaking, and presentation skills), conflict resolution and negotiation skills with diverse stakeholders.
- Proven ability to effectively support children, youth, and their families regarding their mental health and wellness.

In addition, the following are the **role-specific attributes**: Collaborative communicator, Alliance builder, Analytical/Systematic thinker, Creative & Innovative thinker, Empathic Service orientation, Efficient.

Full vaccination against COVID-19 is mandatory for this position (Carea CHC will however adhere to its duty to accommodate those who are unable to be fully vaccinated for a reason related to a human right protected ground).

### **Application Process:**

- 1) If you are interested in being considered for this position, please submit cover letter and resume outlining your qualifications and expectations by email to [recruiting@careachc.ca](mailto:recruiting@careachc.ca) . This position will remain posted until filled.
- 2) While we thank all applicants for their interest in applying, only those qualified and considered for interview will be contacted. All applicant submissions will be kept on file for six months, for future consideration.

- 3) All applicants are encouraged to provide a valid email address for communication purposes. Applicants may receive written correspondence regarding this job posting directly to the email address provided on their resume. As an applicant, it is your responsibility to ensure that you check your email regularly.
- 4) All positions are subject to the successful completion of the following pre-employment conditions for all external hires: Reference Checks; and Criminal Background checks (including Vulnerable Sector Screening).

Carea Community Health Centre is committed to complying with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), the provisions of the Ontario Human Rights Code, and any other applicable legislation. **Accessibility:** If you have accessibility needs and require alternate formats or other accommodations please contact Human Resources at 905-723-0036, or by email to [recruiting@careachc.ca](mailto:recruiting@careachc.ca) . **Carea Community Health Centre and staff are dedicated to creating an inclusive environment that welcomes diversity.**