

External Job Posting

Position Title: Indigenous Community Facilitator

Employment Status: Fixed Term Contract until June 2023

Hours of Work Schedule: Up to 21 hours per week

Salary Range: Salary is commensurate on skills and experience, and within the range of \$28.55/hr - \$31/hr

Position Reports To: Manager, Health Promotion and Community Development Services

Director: Director, Health Promotion and Community Development Services

Primary Location: Oshawa

Organization overview:

Carea Community Health Centre (Carea) is a registered, charitable organization providing a wide range of free services and programs to community members across Durham Region.

We are an interprofessional group of staff that include team members such as physicians, specialists, healthcare staff, mental health professionals, program, and support staff. Our expert team provides a wide range of healthcare, mental health, and social services that are inclusive, equitable and accessible to all. Carea's comprehensive services address the complex picture of human health. This means we consider the social, emotional, economic, health and developmental circumstances an individual is experiencing when accessing services. We partner with clients to improve their own health and wellness.

We strive to be accessible to community members who face barriers such as culture, gender, age, geographic isolation, homelessness, language, physical and/or cognitive disabilities, poverty, sexual identity, and race.

Position Overview

Working as a member of an interdisciplinary team of health professionals, the Indigenous Community Facilitator develops, co-ordinates, implements, and evaluates the programs for Indigenous & Non-Indigenous clients that focus on the Agency's activities, operating within the values and principles of the Agency.

The Indigenous Community Facilitator will collaborate with community networks and partnerships that influence the health environment targeted to clients, as well as within the Agency's team structure, in support of goals that align with Carea's strategy, Mission, Vision and Values. The collaborative practice of this position includes accepting referrals from, consulting with, and referring to other health care providers to promote comprehensive and continuous care in both health promotion, primary and acute care specialty practice.

Key Responsibilities

- Strong knowledge and awareness of Indigenous culture and history, Indigenous youth engagement and community outreach; knowledge of an Indigenous language(s) will be considered an asset.
- Knowledge and experience working with urban Indigenous communities, including children, youth, adults, and families
- Develops, implements, and evaluate Indigenous & Non-Indigenous programs, services and community initiatives in response to community needs in order to achieve organizational objectives.
- Works with Indigenous and Non-Indigenous families (or individuals) in the community to identify their interests and potential and to help them develop meaningful activities, in line with the OTF grant deliverables.
- Facilitate talking, teaching, and healing circles, with a priority to services and supports for Indigenous children, youth, and families.
- Connect with Elders and/or traditional resource people to conduct ceremonies as appropriate to the geographic areas and customs.
- Support the planning of traditional dancing, singing, drumming, community and/or seasonal celebrations/feasts, traditional and social events.
- Work with local stakeholders within non-Indigenous community service organizations and institutions to promote cultural competency and awareness.
- Ensures all necessary paperwork (e.g., registration forms, permission forms, incident reports, attendance feedback forms, etc.), statistics, reports/evaluations, and other important client information are reported and updated to the manager and relevant client records system.
- Acts as an advocate for clients by providing assistance/links to a variety of resource networks, services and programs in the community as a way of improving their overall health and well-being.
- Works responsibly within assigned program budgets for effective financial and human resources to achieve established goals for the group.
- Completes program proposals and evaluations for the annual work plan to ensure alignment with the OTF Grant Criteria, Carea's Vision, Mission, Values, and strategic objectives.
- Responsible for providing evidence-based evaluations and information for the required funder reports
- Actively leads/participates on internal cross-collaborative efforts, projects/committees, and external healthcare networks as applicable to influence/keep abreast of trends, best practices and partnerships to advance the Agency's goals.
- Leads/assists with various community events and group initiatives, both internally and externally.
- Develops and implements programs to meet the needs of Indigenous community.
- Liaises and works in collaboration with other community groups, advisory committees and other individuals and organizations supporting parents/families in the area.
- Acts as an advocate for Carea clients by providing assistance/links to a variety of resources in the community.
- Works to develop positive relationships with key stakeholders, other organizations, parents, and caregivers.
- Identifies and seeks support to act on opportunities for program and project improvements.
- Other duties, as required for the scope of the role, and as assigned by the Manager.

Qualifications

- Diploma/Degree in the social service/health sciences field
- Minimum 2 years related experience or equivalent combination of education and experience
- Broad knowledge of Indigenous issues, history, culture, and tradition
- Experience providing support services
- Current knowledge of community programs, services, and resources
- Highly organized and compassionate
- Understanding and willingness to practice Covid-19 safety protocols
- Available to work a flexible schedule
- Valid driver's license is required

Full vaccination against COVID-19 is mandatory for this position (Carea CHC will however adhere to its duty to accommodate those who are unable to be fully vaccinated for a reason related to a human right protected ground).

Application Process:

- 1) If you are interested in being considered for this position, please submit cover letter and resume outlining your qualifications and expectations by email to recruiting@careachc.ca by the job posting deadline.
- 2) While we thank all applicants for their interest in applying, only those qualified and considered for interview will be contacted. All applicant submissions will be kept on file for six months, for future consideration.
- 3) All applicants are encouraged to provide a valid email address for communication purposes. Applicants may receive written correspondence regarding this job posting directly to the email address provided on their resume. As an applicant, it is your responsibility to ensure that you check your email regularly.
- 4) All positions are subject to the successful completion of the following pre-employment conditions for all external hires: Reference Checks; and Criminal Background checks (including Vulnerable Sector Screening).

Carea Community Health Centre is committed to complying with all applicable standards as set out in the Accessibility for Ontarians with Disabilities Act, 2005 (AODA), the provisions of the Ontario Human Rights Code, and any other applicable legislation. Accessibility: If you have accessibility needs and require alternate formats or other accommodations please contact Human Resources at 905-723-0036, or by email to recruiting@careachc.ca. Carea Community Health Centre, and staff are dedicated to creating an inclusive environment that welcomes diversity.